



MARRIOTT
PITTSBURGH
CITY CENTER

EXHIBITOR ORDER FORM

112 WASHINGTON PLACE | PITTSBURGH, PA 15219 | (412) 918-1302 | FAX - (412) 394-1017

ORDER INFORMATION

- Must receive payment information 8 hours prior to event date and request form 14 days prior to event.
- The rates listed only cover service to the booth and do not include connecting equipment or special wiring. All wiring and electrical work will be charged on a time and material basis.
- Proper tagging of equipment to indicate voltage, phase, current, etc. Are the exhibitor's responsibility.
- Some audio/visual equipment may require accompanying items or additional labor charges.
- Please call for estimated charges.

EVENT NAME: _____

SET UP DATE _____ SET UP TIME _____

STRIKE DATE _____ STRIKE TIME _____

BOOTH # _____

ON SITE CONTACT: _____

CONTACT CELL#: _____

QUANTITY	EQUIPMENT DESCRIPTION	DAILY RATE	# DAYS	EXTENDED PRICE
	Extension Cord (includes Quad Box)	\$30		
	Dial 9 Access Line (local use)	\$175		
	DID Line (local use)	\$250		
	High Speed Internet Connection	\$250		
	High Bright SVGA Data Projector	\$575		
	XGA Super Bright Projector	\$675		
	Laptop Computer	\$250		
	19" LCD Computer Monitor	\$105		
	46"-55" LCD Monitor with DVD (if required)	\$395		
	Labor for Operator (4 hr min.)	\$75/hour		
	Labor for Computer Support (1 hr min.)	\$75/hour		
ELECTRICAL HOOKUP				
	110 V/20 Amps Single Phase	\$25		
	110 V/30 Amps Single Phase	\$45		
	208 V/20 Amps Single Phase	\$60		
	208 V/30 Amps Single Phase	\$80		
	208 V/50 Amps Single Phase	\$110		
	208 V/100 Amps Single Phase	\$210		
	208 V/20 Amps Three Phase	\$85		
	208 V/30 Amps Three Phase	\$115		
	208 V/50 Amps Three Phase	\$160		
	408 V/20 Amps Three Phase	\$85		
	408 V/30 Amps Three Phase	\$115		
	408 V/50 Amps Three Phase	\$160		
	Labor for special wiring (weekdays 8am-4pm)	\$55/hour		
	Labor for special wiring (weekends/after hours)	\$75/hour		

COUSTOMER INFORMATION

COMPANY NAME: _____

CONTACT NAME: _____

CONTACT PHONE: _____

CONTACT EMAIL: _____

MAILING ADDRESS: _____

CITY STATE ZIP _____

1. SUBTOTAL _____

2. SERVICE CHARGE (23%) _____

3. SALES TAX (7%) _____

4. LABOR CHARGE _____

5. **TOTAL AMOUNT DUE** _____

SIGNATURE: _____

PAYMENT INFORMATION

CREDIT CARD # _____

CARD HOLDER: _____

EXPRATION DATE: _____

AUTHORIZED SIGNATURE: _____

CHECK #: _____

DIRECT BILL: _____

FAX TO: (412) 394-1017

SCAN & E-MAIL TO: Brian McCahill

bmccahill@shanercorp.com

